

## **Publication ethics**

The editorial board of the journal «The world of transport and technological machinery» adheres to the principles of the publication ethics adopted by the international community and reflected, in particular, in the recommendations of the Committee on Ethics of Scientific Publications (Committee on Publication Ethics).

To avoid unfair practice in publishing activities (plagiarism, misrepresentation, etc.), in order to ensure the high quality of scientific publications, the public recognition of the scientific results obtained by the author, each member of the editorial board (hereinafter – editor), author, reviewer, publisher, and Institutions participating in the publishing process are required to comply with ethical standards, norms and rules and take all reasonable measures to prevent their violations.

### **Responsibilities of the editor**

The editor in their activity undertakes:

- to improve the journal constantly;
- to follow the principle of freedom of opinion;
- to strive to meet the needs of readers and authors of the journal;
- to exclude the influence of business or policy interests on the decision to publish materials;
  - to make decisions based on the principle of fairness and impartiality, to ensure transparency of editorial activities at all its stages;
  - not to disclose information about the submitted materials to anyone other than the authors, reviewers, other editorial consultants and, if necessary, the publisher;
  - to evaluate manuscripts solely on their scientific content;
  - to make a decision on the publication of materials, guided by the following main criteria: the correspondence of the manuscript to the subject matter of the journal; topicality, novelty and scientific significance of the presented article; clarity of presentation; reliability of results and completeness of conclusions. The quality of the research and its relevance are the basis for the decision to publish;
  - to take all reasonable measures to ensure the high quality of published materials and to protect the confidentiality of personal information. If significant, grammatical, stylistic and other errors are found, the editorial board undertakes to take all measures to eliminate them;
  - to take into account the recommendations of reviewers in making a final decision on the publication of the article. Responsibility for the decision to publish is entirely on the editorial board of the journal;
  - justify its decision in case of acceptance or rejection of the article;
  - to provide the author of the peer-reviewed material with the opportunity to substantiate his research position;
  - when the composition of the editorial board is changed, the decision of the previous composition to publish the material should not be canceled;
  - to encourage discussion and to provide an opportunity to present the views of opponents;
  - do not use information from unpublished materials in own research.

### **Responsibilities of the author**

Authors when submitting materials to the journal «The world of transport and technological machinery» undertake:

- to submit only original works;

– having textual or graphic information from previously published research of the author or from the work of another researcher, to refer to the relevant publications or to provide written permission for the use of these materials. The existence of a borrowing without reference will be considered by the editorial board as plagiarism;

– to give only genuine facts and information in the manuscript; to give sufficient information in order to check and to repeat experiments by other researchers; do not use information obtained in private, without open written permission; to prevent fabrication and falsification of data;

– do not allow duplication of publications (in the cover letter, the author must indicate that the work is published for the first time). If individual elements of the manuscript were previously published, the author must refer to earlier work and to indicate the differences between the new work and the previous one. The submission of the manuscript to more than one journal simultaneously is unethical;

– to comply with ethical standards, criticizing or commenting on research of third parties;

– to adhere to the principles of bioethics in the study of animal objects;

– immediately to notify the editorial board or the publisher of the journal about the discovery of a significant error in the published work;

– to provide the editorial board or publisher with proof of the correctness of the original article or to correct material errors if the editorial board or publisher has learned about them from third parties;

– to specify all authors of the material.

The author has the right to appeal against the decision of the editorial board in accordance with the established procedure (reference Review).

### **Responsibilities of the reviewer**

The reviewer, participating in the expert evaluation of the materials sent for publication in the journal «The world of transport and technological machinery», agrees:

– to make objective and impartial decisions;

– to keep confidential. It is not allowed to discuss work with other persons, except for persons authorized by the editor-in-chief to work with the author's manuscript;

– not use the information obtained during the review for personal gain;

– to inform the editor-in-chief and to refuse the examination of the manuscript if, in the opinion of the reviewer, his qualification is not sufficient to review the material submitted for review or in the event that the timing for considering the manuscript is violated;

– to make decisions on the basis of definite facts and to give evidence of their decision;

– to pay attention of the editor-in-chief to the substantial or partial similarity of the estimated manuscript with any other work, as well as the facts of the absence of references to statements, conclusions or arguments previously published in other works of this or other authors;

– to assist the author in improving the quality of the article;

– not to use the materials of an unpublished manuscript in their own research.

### **Conflict of interest**

In order to avoid cases of violation of the publication ethics, it is necessary to exclude the conflict of interest of all parties participating in the process of publishing the manuscript. Conflicts of interest arise if the author, reviewer or member of the editorial board has financial, scientific or personal relationships that may affect their actions.

In order to prevent conflicts of interest and in accordance with accepted ethical standards of the journal, each of the parties has the following responsibilities.

### **In case of a conflict of interest, the editor is obliged:**

- to give the manuscript to another member of the editorial board to consider it, provided that the originally designated reviewer has a conflict of interest with the author of the manuscript;
- to ask all participants in the process of publishing the manuscript information on the possibility of competing interests;
- to decide on the publication of the information specified in the author's letter concerning the conflict of scientific and/or financial interests, if it is not confidential and may influence the estimation of the published work by the reader or the scientific community;
- to ensure the publication of amendments, if information on a conflict of interest was obtained after the publication of the article.

### **The author is obliged:**

- to enumerate known and potential sources of conflict of interest in the cover letter;
- to indicate the place of work and the source of research funding;
- if there is no conflict of interest, to state this in the cover letter clearly.

### **The reviewer is obliged:**

- to inform the editor-in-chief about the existence of a conflict of interest (dual obligations, competing interests), and to refuse to examine the manuscript.

### **Breaches**

If there is a situation that relates to the violation of the publication ethics on the part of the editor, the author or the reviewer, its mandatory consideration is required. This applies to both published and unpublished material since the publication of the document. The editorial board is obliged to demand clarification, without involving persons who may have a conflict of interest with one of the parties.

If a material containing significant inaccuracies has been published, it must be immediately corrected in a form that is accessible to readers and indexing systems.