

INFORMATION ABOUT THE POSSIBILITY OF ADMISSION OF THE EXPOSURE FOR TRAINING BY THE ELECTRONIC FORM

For the submission of documents for admission to study by the electronic form, you need to follow these steps:

1. Download the form from the website of the University: the application forms for admission to the Foundation Course.

http://oreluniver.ru/public/file/international/foundation_course/Application_Form_2016.pdf

2. Fill in the application forms.

3. Scan the completed application forms.

4. Download from the University website the contract form of training for additional educational programs.

http://oreluniver.ru/public/file/international/foundation_course/Contract_on_education_2016.pdf

5. Fill in the contract.

6. Scan the signed contract.

7. Scan all the pages of the following documents:

- the identity document of a foreign citizen, that will be used to enter the territory of the Russian Federation (the passport). The validity of the identity document of the foreign citizen on the day of entering the Russian Federation must be at least eighteen (18) months;

- duly certified translation into Russian language of the document certifying the identity of the foreign citizen;

- the document on education of a foreign citizen and the application to the document with a list of studied subjects and received marks or points issued by a foreign state, an equivalent document recognized by the state standard of education in the Russian Federation and legalized in the manner prescribed by the legislation of the Russian Federation or with the apostille (except in cases where, in accordance with the Russian legislation and (or) international treaties of legalization where the apostille is not required);

- the Russian translation of the document on education and the application to the document of a foreign state, duly certified (by the choice of the holder of the document: Russian notary, Consulate of the Russian Federation in the country issuing the document on education or the Consulate of the Russian Federation in the country, a certificate of education issued);

- the medical report certified by an official health authority of the country of residence of the foreign citizen, the absence of socially dangerous diseases and contraindications for studying and living in the Russian Federation;

- the Russian translation of the medical conclusion about the absence of socially dangerous diseases and contraindications for studying and living in the Russian Federation, certified in the prescribed manner;

- document from the medical institution of the country of residence of the foreign citizen, confirming the absence of human immunodeficiency virus (HIV) and AIDS disease;
- the translation into Russian of the document of medical institutions of the country of residence of the foreign citizen, confirming the absence of human immunodeficiency virus (HIV) and AIDS disease, certified in the prescribed manner;
- the document confirming payment due to the contract for the provision of paid educational services.

8. Send the email to the email address of the Foundation Course:
orel-univer@mail.ru

The letter must contain the attached files of scanned copies of the completed application forms, signed contract and pages of documents listed in paragraph 7. In the subject line indicate: "Documents for admission to the Foundation Course." After the inspection of the sent scanned copies of the documents, a foreign citizen will be informed on the result by the e-mail indicated in the application form.